

The University of Copenhagen's policy on research data

This policy sets out the minimum requirements for the handling of the data underlying research findings for which researchers at the University of Copenhagen are wholly or partly responsible. The policy responds both to the need to preserve scientific data for later use as well as questions about the integrity of the research.

Contents

This policy applies to all research conducted at the University of Copenhagen and lays down a framework and minimum requirements for handling and storing research data. General legislation applies in addition to this policy.

All of the University's researchers will receive paper or electronic copies of this policy as well as any additional guidelines on research data issued by the faculties.

Collecting, storing and archiving data

Within the legal framework, the individual researcher is responsible for choosing appropriate and adequate methods for collecting, storing and archiving research data.

As far as possible, the University will seek to ensure that the necessary infrastructure for storage and archiving can be established.

As a general rule, it must be possible to recreate research findings, etc.

The individual researcher is responsible for storing the research data that forms the basis of his or her research.

The researcher is also responsible for ensuring that he or she has the necessary training and skills for processing data in the research field.

Storage period

Research data must be stored for a minimum of five years unless the legislation stipulates otherwise.

The faculties can issue guidelines on research data

This policy is a supplement to the general legislation in this area. Within the framework of the legislation and this policy, the individual faculties can issue additional rules, including rules relating to the storage period.

The faculties must actively seek to ensure that the additional rules harmonise between the faculties and they should seek to ensure that the rules do not hamper cooperation with external parties.

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